

11. Appendices

Travel Guide For Travelling To And From

Include in the Travel Guide:

Travelling by Foot

Travelling by Bicycle

Include:

Local routes and links to national routes

Contact details about cycling routes Sustrans 01207 281 259

Travelling to Public Transport

Travelling to by Bus

Travelling by Underground

Travelling by Rail

Travelling by Motorcycle

Travelling by Taxi

Travelling by Car (include details of Car Share scheme)

Access for those with mobility difficulties

Map to show location

Useful numbers

e.g Traveline (for public transport times and fare information – all operators)

0870 608 2 608

Please complete this form (pg. 24), photocopy it and return it to :

.....
Travel Plan for: (name of business).....

Address:

.....

Number of employees

Telephone number:..... **Email :**

Your Travel Plan contact will be:.....

Position within organisation:

The role of the Travel Plan contact will be to:

- Be the point of contact in your office for Travel Plan information
- Provide information to your employees and visitors about methods of transport to and from your office
- Provide information about how your employees and visitors travel to and from your office
- Attend meetings of the Forum / Business Group to discuss operational issues on the Business Park, which will include transport
- Identify from the Action Plan what your organisation could do to support your Travel Plan. You may like to summarise your actions in the table below, or you could modify the Action Plan found earlier.

Measures / Actions	Partners	Achieved by when?

For further information about how you can develop your Travel Plan then contact:

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